

Check List of Documents Required for Housing Loan Application

This is a list of the documents required for loan execution.

Please enter a check (☑) in the check boxes (☐) for the documents you have prepared.

While in many cases it is possible to conduct the application procedures with only the materials available at your home, please prepare them as soon as possible because they are required for loans. Please contact a representative of Tokyo Star Bank or call **0120-17-9671** if you have any questions.

Documents other than those in the list below may be requested depending on the contents of the application.

Documents on properties and use of funds (copy)

	New purchase and construction		Refinancing		Obtained from/remarks
	Detached housing	Apartments	Detached housing	Apartments	
Sales agreement (or contracting agreement)	☐	☐	—	—	All pages
Disclosure statement of important issues	☐	☐	—	—	All pages related to the property
Certificate of building certification (building certification notice)	☐	—	—	—	Not required for existing properties
Page 1 to page 5 of the building certification application	☐	—	—	—	Not required for existing properties
Materials indicating the room arrangement and price (price list)	☐	☐	—	—	Pamphlet/flyer Not required in the case of deposit collateral
Repayment schedule of current loan being borrowed	☐	☐	☐	☐	All repayment schedules, including those for housing loans, car loans, and credit card loans currently being borrowed (documents of joint obligor or joint guarantor also required)

Documents related to income (Unless otherwise indicated, a copy will suffice.)

	People with only salary income	People who submit tax filing documents	Corporate officers	Obtained from/remarks
Withholding tax certificate (for previous year) and formal documents for two years (original)	☐	—	☐	Withholding tax certificate : Obtain from work Formal documents : Acquire from municipal office
Tax filing document (with supplementary statement, for last two years) and tax payment certificate (part 1, part 2) for two years (original)	—	☐	—	○ Tax filing document: All pages (tax office acceptance seal not required for e-Tax users or people making application by post), copy when reporting to the tax office ○ Tax payment certificate: Acquire from the tax office
Corporate financial statements (for last two years)	—	—	☐	Cover page, balance sheet, income statement
Corporate tax filing document (for last two years)	—	—	☐	First table

Documents for confirmation of personal identity

	The applicant	Joint obligor or joint guarantor	Obtained from/remarks
Personal identification documents (copy) (Driver's license* or passport) *Please redact the "terms and conditions" section on your driver's license.	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ○ In the case of a driver's license: front and back ○ In the case of a passport: Opening page with face photo and last page with address field (the page with the seal of the Foreign Minister is also required in the case of a new passport that includes an IC chip) *If the address in any of the documents above differ from your current address, it is necessary to also include either your health insurance card, cover page of passbook for existing account, or cash card
Consent form for handling of personal information *The back of the loan application form should be filled out by the applicant.	—	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Enclosed with materials sent

Documents required when entering a contract (original copy is required)

*Our bank will provide information on the number required.

	The applicant	Joint obligor or joint guarantor	Obtained from/remarks
Seal registration certificate	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Municipal office ○ Valid if issued within three months prior to the loan execution date
Certificate of residence (for all household residents)	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Municipal office ○ Valid if issued within three months prior to the loan execution date ○ Does not state domicile of origin or My Number (personal identification number)